



Ridgway Public Library District Trustee Job Description

General Job Description

Participate as a member of a team (the library board) to protect and advance the interests of the broader library community by effectively advising the Executive Director in the fiscal and legal responsibility, management of executive director, development, and advocacy of the Ridgway Public Library District.

Qualifications

- A strong desire to preserve and promote RPL as a public forum for the sharing of information and ideas without prejudice
- Voting resident of Ouray County, CO
- RPL Library cardholder
- Willing and able to give time and talent to RPL
- Schedule permits participation in monthly meetings, occasional committee meetings, special library functions, and other community events at which RPL is promoted.

Desirable Traits

- Functions well in committees, group discussions, public events
- Adds to the diversity of the Board by understanding and representing the views and opinions of community members, no matter the origin, age, or background
- Ability to assess information and make important decisions
- Willingness to continually learn and improve
- Active in local community
- Good communication skills
- Experience with public boards or public library operations
- Current RPL user
- A strong sense of legal and ethical conduct appropriate to the position

Principal Activities

- Active meeting participation and regular attendance at scheduled RPL Board of Trustees meetings, committee meetings, and special events
- Plans for the future of RPL
- Employs an executive director
- Advocates for RPL

Term

- Three (3) year term; or
- End of term for a position vacated early.